

Dr Mary McMinn

From: Dr Mary McMinn [mary.mcminn@careprovider.com]
Sent: 13 February 2008 08:23
To: 'Garlick Richard (5P4) West Hertfordshire PCT'
Cc: 'rgarlick@doctors.org.uk'
Subject: FW: sign-off for DacCom Counselling business case from Public Health
Importance: High
Attachments: Counselling referral and report sheets.doc

Dear Richard

Thank you very much for your kind and prompt response. I attach the standardised referral form and the report sheets. The monitoring detailed by you is routinely undertaken by the practices and I will append the formal statement, that you have suggested, to the business case,

Thank you again for your help

Mary and Geoff

From: Garlick Richard (5P4) West Hertfordshire PCT [mailto:Richard.Garlick@herts-pcts.nhs.uk]
Sent: 11 February 2008 12:47
To: Dr Mary McMinn
Subject: RE: Urgent re: Counselling business case for the PBC governance sub-committee 4th March

Mary or Geoff

I am interested to see the standardised GP referral form to this service. Could you send it to me please? Overall, I thought this was a worthy development for DacCom. I would like to see a formal statement that uptake by practice would be monitored and if possible the number of sessions each client had as a measure of their involvement and appreciation of the counselling offered.

Richard

Dr Richard Garlick
Consultant in Public Health
West Hertfordshire PCT
Royalty House, 10 King Street
Watford, Herts WD18 0BW
Tel 01923 281600 ext 427
Fax 01923 202148
Email: richard.garlick@herts-pcts.nhs.uk
rgarlick@doctors.org.uk

Dr Mary McMinn

From: Garlick Richard (5P4) West Hertfordshire PCT [Richard.Garlick@herts-pcts.nhs.uk]
Sent: 11 February 2008 12:47
To: Dr Mary McMinn
Subject: RE: Urgent re: Counselling business case for the PBC governance sub-committee 4th March

Mary or Geoff

I am interested to see the standardised GP referral form to this service. Could you send it to me please? Overall, I thought this was a worthy development for DacCom. I would like to see a formal statement that uptake by practice would be monitored and if possible the number of sessions each client had as a measure of their involvement and appreciation of the counselling offered.

Richard

Dr Richard Garlick
Consultant in Public Health
West Hertfordshire PCT
Royalty House, 10 King Street
Watford, Herts WD18 0BW
Tel 01923 281600 ext 427
Fax 01923 202148
Email: richard.garlick@herts-pcts.nhs.uk
rgarlick@doctors.org.uk

From: Dr Mary McMinn [mailto:mary.mcminn@careprovider.com]
Sent: 09 February 2008 19:06
To: Woroniecki Tad (5P3) East and North Hertfordshire PCT; Laitner Steven (5P4) West Hertfordshire PCT; Garlick Richard (5P4) West Hertfordshire PCT; Hill Carol (5P3) East and North Hertfordshire PCT; Appleby Clive (5P3) East and North Hertfordshire PCT
Cc: Cobb Jean (5P3) East and North Hertfordshire PCT
Subject: Urgent re: Counselling business case for the PBC governance sub-committee 4th March
Importance: High

Sent: 08 February 2008 10:30
To: Suzanne.Novak@herts-pcts.nhs.uk; Jones Mark (QEQ) Fernville Surgery HP2 5BL
Cc: Smith Geoff (E82028) Milton House Surgery HP4 3BY
Subject: Re: FW: Urgent re: Item for the PBC governance sub-committee

Dear Suzanne,

I'm now in a position to respond to the questions you raised with Mark following the initial document submission for the Governance sub committee. I've answered within your questions further below for ease of reference.

The new business case document attached replaces the one sent previously but the LES documentation remains the same so this has not been re-sent.

I know Mary is obtaining the relevant electronic sign off document which is required prior to submission to the Governance sub committee and I believe that will complete the required paperwork once it has been forwarded to you to enable this to make the Agenda for the meeting at the beginning of March.

If this is not the case or if there are any other questions then please let me/Mark know.

Geoff Smith

12/02/2008

"My questions are:

1. Can we set out what the counselling budget is for each practice in this paper?

This has now been included within the business case document (page 4) and the revised version of this is attached

2. If the primary mental health service proposals require counsellors to work differently and to take referrals from a central triage team and provide information to them can this be accommodated in this LES mid year?

Without knowing the details of the proposed new design this is difficult to give a specific Yes or No. If working differently is just a case of where referrals originate and get returned to then I believe minor adjustments to accommodate this would be feasible. However, if it is more than this there is a 3 month notice clause within the Agreement between the surgeries and the counsellors which could be invoked if necessary.

3. How will payments flow for this service? I'm assuming that each practice has a budget which is a fair share budget and that each counsellor bills the practice who then either bill the PCT as part of the LES or who verify the invoice (using the activity information supplied by the counsellor and checking it falls within budget) and then forward it to the PCT for payment- which is correct (if either)? Can you advise as we will need to set the system up so that we keep within budget? "

I envisage that the existing system for payment would continue i.e. practice verifies the invoice and then sends it to the PCT for payment.

Hertfordshire Primary Care Trusts are smokefree organisations For Free support in quitting smoking call Hertfordshire Stop Smoking Service on 0800 389 3998. To find your nearest stop smoking service in Hertfordshire please visit http://www.hpherts.nhs.uk/stop_smoking_search.asp

The information contained in this email may be subject to public disclosure under the Freedom of Information Act 2000. Unless the information is legally exempt from disclosure, the confidentiality of this email and your reply cannot be guaranteed. If you are not the intended recipient please accept our apologies; please do not disclose, copy or distribute information in this email or take any action in reliance of its content: to do so is strictly prohibited and may be unlawful. Please inform us if this message has gone astray before deleting it.

Thank you for your co-operation